



One Commerce Center  
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### **Independent Contractor or Consulting LLC Package**

In good and bad times, Employers use the services of Independent Contractors or Consultants when needed instead of full time employees. Employers usually stipulate that Independent Contractors or Consultants be incorporated so that they are not classified as employees by the Internal Revenue Service subject to withholding taxes and employment tax (Social Security and Medicare contributions). Skilled individuals also like the flexibility and security of contracting or consulting through a company on their own terms with one or more Employers.

We can help you form a Limited Liability Company (LLC) which is the simplest form of company through which to provide Independent Contractor or Consulting services.

We provide an LLC Operating Agreement for you to sign and keep in your personal records in which you are listed as the one Member and Managing Member or President. You would enter into an Independent Contractor or Consulting Agreement with the Employer which you would sign as follows:

Name of LLC  
By: [Your Name]  
Title: President or Managing Member

Employers also require the Employer Identification Number (EIN) of the LLC so that the income paid to the LLC for the services of the Independent Contractor or Consulting can be reported to the LLC and Internal Revenue Service on a Form 1099 at the end of each year. We provide the Form SS-4 for you to apply for the EIN or charge a fee to obtain it for you.

Since a One Member LLC is taxed as a sole proprietor, you can report its income and expenses on Schedule C of your Form 1040 US and State income tax returns. Therefore you would not have to file a separate Corporation Income Tax Return.

In addition to limiting your liability, another advantage of working through an LLC is that you may not have to obtain Workman's Compensation Insurance.

We could form the LLC in Delaware, Florida or Nevada for you.

Please call our LLC Specialists if you have any questions or submit your order online for same day service. The cost of the Independent Contractor or Consulting LLC Package is \$298 and can be paid by credit card.